

# Data Sharing in the National Healthcare Safety Network (NHSN)

Joining a Group and Accepting the Confer Rights Template





This document provides detailed information on how to confer rights to Qsource, your QIN-QIO, and to the QIN NCC. Please Note: Conferring rights must be done independently for each group and cannot be done concurrently.

# **The Group Function**

- 1. Any entity can maintain a group in the National Healthcare Safety Network (NHSN),e.g., state health departments, hospital systems, quality improvement organizations, etc.
- 2. Facilities can share data with these partners and agencies using NHSN's group function.
- 3. Facilities join and provide access to data requested by the group within the NHSNapplication.
- 4. A facility that joins a group does not have access to any data from other facilities in the group.
- 5. Facilities may join multiple groups.

#### Joining and Conferring Rights to the QIN NCC and Qsource QIN-QIO Groups

- The QIN NCC is the Centers for Medicare & Medicaid Services (CMS) national contractorsupporting Medicare Quality Innovation Network-Quality Improvement Organization (QIN-QIO) teams across 53 states and territories and the healthcare providers they work with on specific quality improvement initiatives.
- The QIN NCC is granted rights to nursing home NHSN data, so state and nationally aggregated data can be monitored to create baselines and measure success on Clostridium difficile infection (CDI) reduction efforts.
- The QIN NCC reports only aggregated state- and national-level data for qualityimprovement purposes. Aggregated data reports may be shared with nursing homes andkey national and state partners working to reduce CDIs in nursing homes and communities.
- The QIN NCC will not share nursing home-specific (facility-level) results with CMS.
- Each QIN-QIO will create state-based and facility-level reports that can be shared withindividual providers.

# Joining and Conferring Rights to the QIN NCC or a QIN-QIO Group under the Long Term Care Facility Component in NHSN

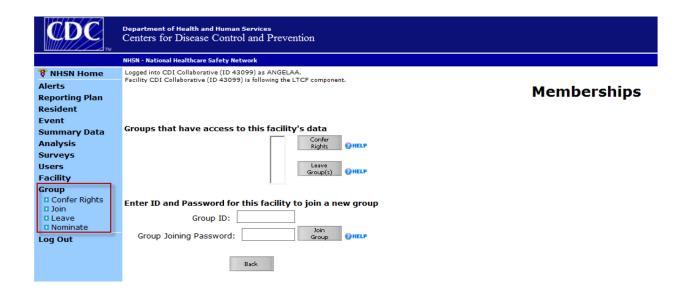
### **Step 1: Confirm Administrative Privileges and Joining Groups**

#### NOTE:

- Only administrator-level users can join and confer rights to groups on behalf of their facilities. Users can confirm user privileges by noting the options available in the left navigation bar.
- Only administrative-level users will see the Group menu and its sub-options.

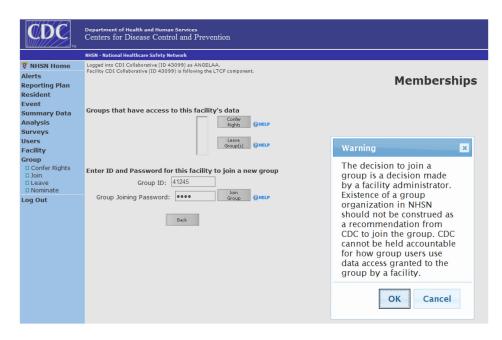
Navigate to Group > Join to enter the Group ID and Group Joining Password. The current credentials are below.

- 1. Enter the five-digit Group ID number in the Group ID field:
  - For joining the QIN NCC, type in Group ID:
  - For joining the QIN-QIO, type in Group ID:
- 2. Enter the Group Joining Password. The password is case sensitive.
  - For joining the QIN NCC, type in password:
  - For joining the QIN-QIO, type in password:
- 3. Click the Join Group button. Contact your QIN-QIO for assistance if you have anyproblems with the ID or password.



#### **Step 2: Review the Group Function Disclaimer**

Once you have correctly entered the Group ID and Group Joining Password and clicked Join Group, you will see a Warning pop-up message. Please read this message carefully before clicking OK.



# Step 3: Rights Conferral Template for the QIN NCC or the QIN-QIO Group

You will now see the rights conferral template for the QIN NCC or QIN-QIO group (see screen shot above of the Confer Rights page). The General and MDRO/CDI Events sections are applicable to the project. See steps 3a-3d for additional details about each section.



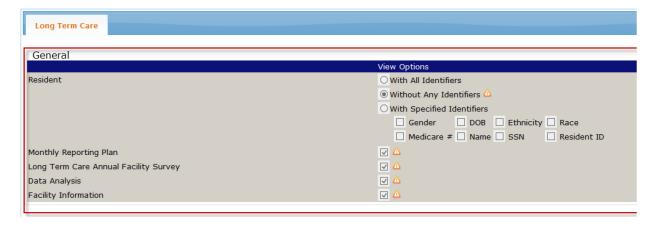
#### Step 3a: General Items

The first area for your review is labeled General and pertains to basic data to which the group is requesting access.

- Resident Identifiers: The QIN NCC and QIN-QIO groups are not requesting access to any resident identifiers.
- Monthly Reporting Plan: This item is necessary for the group to verify which monthsyour facility is reporting event data to NHSN.
- Long Term Care Annual Facility Survey: Information in the survey will enable severalrisk adjustment calculations in analysis reports and provide the group with facilitydemographic information. Survey year will correspond with years in which the CDILabID Event data are being shared. The QIN NCC group and the QIN-QIO group arecurrently requesting access to Nursing Home Survey Data beginning in 2015 (as wouldhave been entered into NHSN in 2016).
- Data Analysis: This item is necessary for the group to analyze facility data using NHSNreports.
- Facility Information: This item includes your facility's name and contact information. Without it, the group cannot identify your facility.

#### NOTE:

- The icon indicates areas of the data rights template that are new to you (or, for later use, items that have been modified by the group).
- No items in this portion of the template can be edited by facility users.



#### Step 3b: MDRO/CDI Events

Neither the QIN NCC nor the QIN-QIO is requesting access to Infections and Other Events data.



### **Step 3c: MDRO/CDI Events (cont.)**

The MDRO/CDI Events section covers access to data collected for multidrug-resistant organisms (MDROs) and CDIs, including organism-specific LabID event data (numerator) and the corresponding summary data records (denominator).

Both the QIN NCC and QIN-QIO are requesting access to CDI laboratory-identified (LabID) events and summary data for all facility-wide inpatient locations (FACWIDEIN). Each group's request only covers records from the selected month in 2016 onward.



# **Step 3d: MDRO/CDI Events Process Measures**

Neither the QIN NCC nor the QIN-QIO is requesting access to MDRO/CDI Process and Outcome Measures data.

Once you have reviewed the template, navigate to the bottom of the page and click the Accept button. The QIN NCC or QIN-QIO group can then view and analyze the data covered above. If you have any concerns about items being requested on the rights template, please contact your Qsource representative before accepting. When the template is accepted, data sharing is complete. The Group will be added to the list of Groups the facility belongs to on the Memberships screen.



# Summary

- Facilities can share data with other entities using the group function.
- Facilities join a group using the group's five-digit NHSN ID number and the Group JoiningPassword.
- Facilities must accept a template of requested data rights from the group before any data is shared.
- The data rights template is not editable by the facility with the exception of locations forcertain event or denominator types.
- Facilities are notified when data requested by a group changes.

This material was adapted from Mountain-Pacific Quality Health and prepared by Qsource, the Quality Innovation Network-Quality Improvement Organization (QIN-QIO), for Indiana under a contract with THE CENTERS FOR MEDICAID SERVICES (CMS), a federal agency of the U.S. Department of Health and Human Services. Content does not necessarily reflect CMS policy. 20.QIO.01.020

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