

# Reporting Emergency Events to Network 10 (IL) and 12 (MO, KS, IA, NE)

All dialysis facilities are responsible for reporting facility service interruptions and closures to the Network. Emergency preparation is part of the CMS ESRD Conditions for Coverage (CfCs). This is referenced throughout the CfCs but the interpretive guidance in V416 references collaborating with the ESRD Network when executing your Emergency Plan. Please review the following information regarding reporting emergency events to the Network.

## Who Should Report:

- Dialysis Facilities experiencing an emergency event, facility closure, or diversion of patients for treatment

## What to Report:

A few examples of emergency events to report:

- Power or water interruptions that require one or more dialysis shifts to be rescheduled
- Patients rescheduled due to an emergency event (i.e. flooding, staffing issues, power outage, etc)
- Planned or unplanned closures due to a weather event
- Facility running on generator for more than one dialysis shift
- Road closures impacting patient travel to dialysis or home patient ability to get supplies
- Evacuations (clinic or patients)
- Disruption due to widespread patient or staff illness (COVID-19)
- Serious threats of violence impacting multiple staff and patients

## When to Report:

- Please notify the Network before (if known), during (if able) or after the event has occurred.

## How to Report:

- Access this online form from any device to report emergency events:  
<https://forms.office.com/r/Tmmf5KLYr7>

No Access to the Internet? Call the Network and leave a voicemail with your name, facility name, Medicare Provider Number (CCN) and a cell phone number for Network follow up.

## Contact Qsource ESRD Networks

- Network 10 (IL): **317-257-8265** or [NW10-emergency@qsource.org](mailto:NW10-emergency@qsource.org)
- Network 12 (MO, KS, IA, NE): **816-880-9990** or [NW12-emergency@qsource.org](mailto:NW12-emergency@qsource.org)



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