



Vaccination Roadmap

Self-Assessment

The purpose of this roadmap is to assess current vaccination practices at your facility. Use this roadmap to help implement or reinforce these best practices for your ESRD patients, including home patients (if applicable). It can also be used as a guide to improve your facility's efficiency and effectiveness in administering vaccines and increase your vaccination coverage rates.

Mark the tasks on the following pages with:

- **Yes** (fully implemented)
- **No** (Not implemented)
- **Partially** (In progress, not fully implemented).

Additional Resources

- [Qsource ESRD Networks' Vaccine Hub](#)
- [CDC | Vaccines and Immunizations](#)
- [Immunize.org](#)
- [ESRD NCC](#)

1

Keep Staff Up-to-Date With Current Vaccine Recommendations

Yes No Partially

We keep the current, official CDC U.S. immunization schedules (or the official schedule of our medical association or state health department) accessible for all staff in a visible area.

Covid

- [Immunization Schedule](#)
- [Vaccination Recommendations for the Immunocompromised](#)

Pneumococcal

- [Pneumococcal Recommendations](#)
- [Pneumococcal Vaccine Timing](#)

Flu

[Flu Vaccine Recommendations](#)

We routinely receive, read, and share updates on vaccines and other immunization issues from government agencies (e.g., CDC), our state or local health department, [Immunize.org](#), or other trusted organizations.

- [Vaccination and Dialysis](#)

We adhere to the “**rights**” of medication administration by ensuring we have the: **right patient; right vaccine(s); right time** (including the correct age and interval, as well as the product expiration time/date); **right route** (including the correct needle gauge and length and technique); **right administration site**; and **right documentation**.



2

Maintain Complete, Up-to-Date Patient Vaccine Records

Yes	No	Partially	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	We participate in our local/regional/state immunization registry by checking information to access missing patient vaccination history (Immunization Information System or "IIS").
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If the patient is from a nursing home, hospital, or emergency department, we request vaccination status information from the provider to update our patient chart or electronic medical record (EMR).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	We maintain a comprehensive immunization tracker in a highly visible location in each patient's chart or EMR, including documentation on reasons for vaccine refusals.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	We report staff flu vaccinations and patient and staff COVID vaccinations in NHSN.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	We monitor labs associated with vaccinations (e.g. Hep B).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	We report patient flu and pneumococcal vaccinations in EQRS.



3

Maintain and Protect Your Vaccine Supply

- | Yes | No | Partially | |
|--------------------------|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | We designate a “ vaccine coordinator/champion ” and “ backup vaccine coordinator ” to oversee vaccine storage and handling activities. <ul style="list-style-type: none">• What is a Vaccine Coordinator? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | We provide vaccine storage and handling training to each new staff member, as well as updates to all staff whenever recommendations are changed or a new vaccine product is introduced. <ul style="list-style-type: none">• You Call the Shots Vaccine Training Module |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | We follow the guidance provided in CDC’s Vaccine Storage and Handling Toolkit . |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | We have a system in place to ensure vaccines are ordered in a timely manner and are consistently available. |



4

Provide Vaccine Education for Staff

Yes	No	Partially	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	We train all patient-facing staff on the current vaccine recommendations and how to determine valid and invalid contraindications to vaccinations. We post this information in places available to all staff. <ul style="list-style-type: none">• The Adult Vaccine Quiz• Adult Immunization Schedule by Age
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	We routinely complete a simple screening checklist for vaccine contraindications to check if the patients need any vaccinations to be considered “up-to-date.” <ul style="list-style-type: none">• Before You Vaccinate Adults, Consider their “H-A-L-O”!• Screening Checklist for Contraindications to Vaccines for Adults• Prevaccination Checklist for COVID-19 Vaccines: Information for Healthcare Professional
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Staff are trained on how to discuss misperceptions, concerns, and the importance of vaccinations with patients when discussion opportunities arise. <ul style="list-style-type: none">• Vaccine Misinformation Toolkit



5

Avoid “Missed Opportunities” to Vaccinate

Yes	No	Partially	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	We train our staff to administer multiple vaccinations (as appropriate) to patients who are due/eligible for multiple vaccinations.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	We promote vaccination days at our facility. For example: “Pneumo Mondays” or “Flu Shot Fridays”.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	We reach out to local partners to assist with transportation to a nearby clinic or pharmacy for vaccinations not offered at our facility. <ul style="list-style-type: none">• Neighborhood Navigator• findhelp.org• CPESN

6

Vaccine Communication Best Practices for Patients/Families

Yes	No	Partially	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	We provide patients and/or families with a simple schedule of recommended vaccinations in a language they can easily understand, based on our patient population. <ul style="list-style-type: none">• Immunize.org
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	We have a policy that states the importance we place on vaccinations, and we give a copy of it to all new patients and their families. <ul style="list-style-type: none">• Sample Vaccine Policy Statement
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	We provide the patients and/or family members with documentation (e.g., record card, print-out) of the vaccinations received each time we administer a vaccine. <ul style="list-style-type: none">• Qsource Patient Vaccination Card
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	We provide reliable educational resources (in a language they can read) to staff, patients and their families who have questions or concerns about vaccine safety or who want more vaccine information. This includes vaccine information statement (VIS) documents. <ul style="list-style-type: none">• Pneumococcal Conjugate Vaccine: What You Need to Know• Influenza (Flu) Vaccine: What You Need to Know• Current VIS Vaccine Information Statement
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If a patient refuses a vaccine, we document and respect the reason.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	We educate patients on the importance of vaccinations within the ESRD population by displaying educational materials (e.g. Flu Campaign) and creating interactive opportunities (e.g. Vaccine Word Search, Bingo) to engage in vaccination learning. <ul style="list-style-type: none">• Immunization Word Search
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	We use the facility Peers in Action to talk and educate patients about recommended vaccinations.

7

Evaluate and Improve Your Facility's Performance

Yes	No	Partially	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	We routinely assess and track the vaccination status of our patients using a systematic approach (e.g. tracker) with patient vaccination statuses, future vaccination dates, and refusal reasons. <ul style="list-style-type: none">• Sample Vaccine Tracker• CDC PneumoRecs Vax Advisor
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	We monitor vaccination compliance rates monthly at the facility level to determine opportunities for improvement. (Ensure the numerator/denominator is aligned with the CMS calculation of being fully vaccinated).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	We discuss vaccination rates with our IDT and Medical Director, at least monthly, to identify "focus" patients needing updated vaccinations and discuss patient-specific interventions, as appropriate.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	We share the results with all staff, and we use this information to develop strategies to improve vaccination rates and meet/exceed our facility's goals (e.g. sharing the percentage of the population at the facility that is vaccinated using a bar graph to chart vaccination rates for staff and patients and post in the facility for everyone to see).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Facility EQRS/NSHN users double check reporting is accurate and consistent with vaccinations given in the facility, or reported by the patient/family as received elsewhere.

8

Celebrate Your Success!

Congratulations! You have reached your destination!

Use the following strategies and talk to your quality advisor to ensure ongoing success.

1. Monitor Your Processes and Outcomes

Review your data to identify trends and address special cause variation. Data plays an important role in identifying when you've achieved predictable, consistent results.

2. Create a Sustainability Plan

Sustainability is about ensuring that the improvements you have made will last. In order for these enhancements to be lasting, you must establish a plan for sustainability. As you build your plan for sustainability, ask yourself the following questions:

- What can be done to ensure the most successful interventions will become part of the culture in your facility?
- How will you ensure that these steps will continuously support your current processes?
- Will this require that you modify training in your facility?
- How will you track these interventions to ensure improvements in performance measures are sustained?
- If you have a corporate partner, what is their role in supporting this sustainability plan?

Use our [Sustainability Planning Tool](#) to help you create your plan.

3. Assign a Process Owner

A process owner is the person who is responsible for maintaining and improving a process, and is responsible for the outcomes of the process and sustaining the changes according to the sustainability plan. Choose a person that will be impacted by the gains of the project.

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