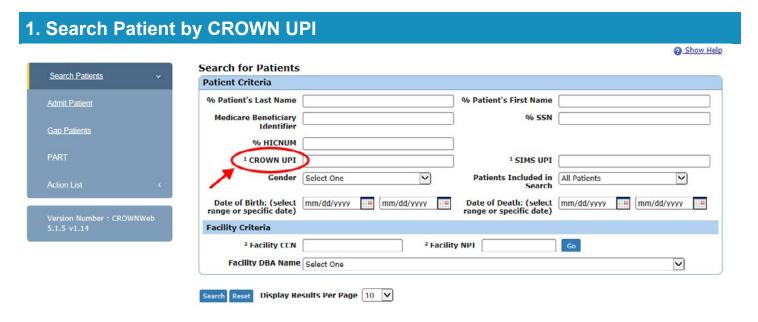# Vocational Rehabilitation CROWNWeb Documentation Tutorial

Use this simple walk-through to validate that your patient has been screened for interest in Vocational Rehabilitation services and that eligible patients who are referred for services are documented accordingly. Remember: All patients (100%) need to have their Vocational Rehabilitation status charted appropriately in CROWNWeb. Each patient will have to be charted individually.

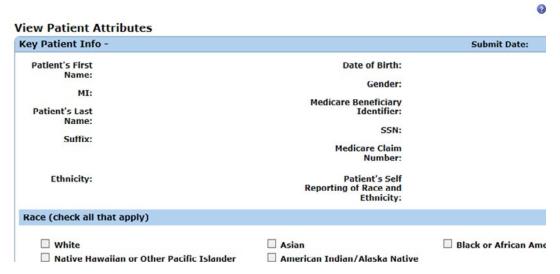Eligible patients include those who are:

- Between the ages of 18-54
- Blind or have a disability AND receive Social Security Disability Insurance (SSDI) or Supplemental Security Income (SSI) benefits
- Interested in receiving vocational rehabilitation services
- Not currently employed, in school or receiving specialized training

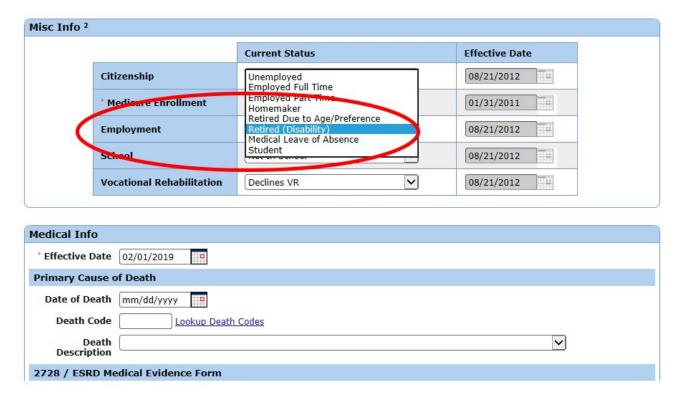## 1. Search Patient by CROWN UPI

2. Edit Patient

The View Patient Attributes page will pop up once you search the patient by CROWN UPI. Click Edit Patient on the View Patient Attributes page.
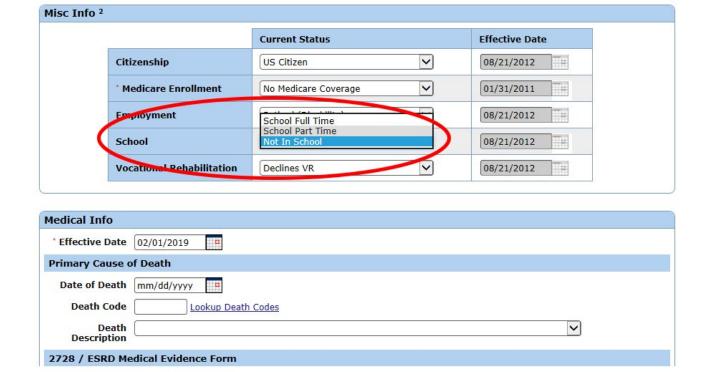
3. Select Employment Status

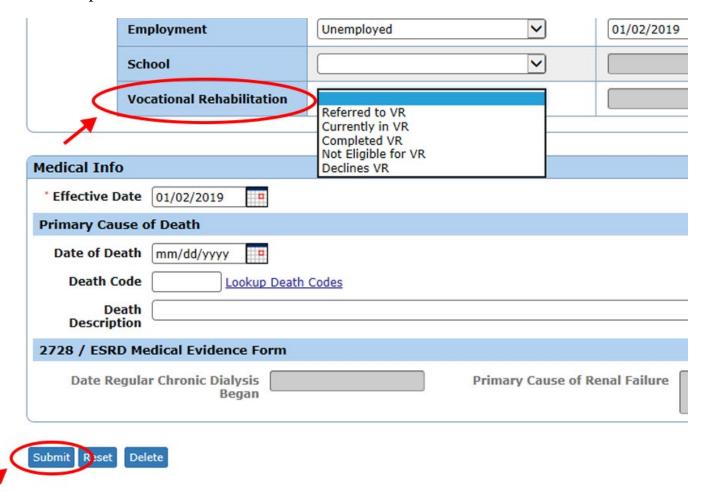Scroll to the bottom of the page and select the appropriate choice under the Employment Status drop down.

4. Select School Status

Scroll to the bottom of the page and select the appropriate choice under the School drop down.

5. Submit

Scroll to the bottom of the page and select the appropriate choice under the Vocational Rehabilitation drop down. Then click Submit.

Contact Us

For questions or assistance, please contact the Heartland Kidney Network Quality Improvement Team:

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